



601 River Ridge Parkway, Eagan, MN 55121-2499

### Medication Policy

Students occasionally need to take prescription or non-prescription medication while they are at school. To help ensure that students receive the needed medication and that the medication is not misused, Trinity School at River Ridge follows Independent School District 196/State of Minnesota guidelines for administration of medication. These guidelines include the following:

1. With the exception of inhalers, epi-pens, and insulin, all **prescription** medication and non-prescription **ephedrine**s (ie: Sudafed) must be kept in the school nurse's office and must be administered by the school nurse or other appropriate school personnel.
2. Written authorization from a student's parent or guardian, and medication in an original prescription or non-prescription bottle or container, is required before the school nurse will give a student prescription or non-prescription medication.
3. If a prescription medication is to be given **for more than two weeks** or is a narcotic pain medication, **a written order from a physician or dentist** must be provided to the school using the Authorization for Administration of Prescription Medication at School form or other appropriate documentation.
4. If prescription medication remains in the nurse's office after the end of a school year or when the student is no longer attending the school, the nurse will contact the student's parent or guardian to pick up the medication. **If the medication is not picked up within 30 days of the date of notification, it will be destroyed.**

**Non-prescription PAIN RELIEVER medication** (ie: Advil, Tylenol) may be self-carried by the student at school with written parental permission (on the General Permission Form and a written consent with parental signature kept with the medication), or may be kept in the Nurse's Office for the student if parent/guardian prefers. **The Trinity School Nurse's Office does NOT stock or supply over-the-counter pain reliever to students.**

All medications, permission forms of consent and physician instructions **end at 3pm on the last day of the school year.**

These guidelines can also be found in the Trinity School Parent Handbook.

If you have any concerns or questions regarding medications for your student during the school day, please contact the Trinity School Nurse at 651-395-6814